

Draft Meeting Notes
Technical Track Work Group Meeting
March 12, 2012

Attendees: Bud Leber, Jon Welge, David Moore, Galen Buterbaugh, Mike Petersen, Adriane Borgias

Call-ins: Lynn Schmidt, Bart Mihailovich

- 1) Review of survey Responses: Bud Leber received additional surveys from TTWG members since the meeting on 3/5/12. He input the data from those surveys. The Pareto Analysis indicated no change in the selected workshop topics since the last meeting. The Pareto Analysis distributed with the meeting agenda will be used during the report out to the SRRTTF on March 28th.
- 2) Workshop organization: Bud has created an Excel spreadsheet that will be used as the framework planning document. The "Workshop Sessions Layout" was distributed with the meeting agenda. The following comments apply to this document
 - a. The term "Lagniappe" is a Louisiana term that means "a little something" and the session is a catchall for various topics. The details for this session have not been determined yet.
 - b. There was discussion about the session times in general and whether the lunch time was adequate. Bud suggested that these can be adjusted once the speakers and topics are finalized. The Brainstorming/Discussions section at the end of the day has some flexibility.
 - c. There was a discussion about location. Possible locations and contacts include
 - i. Fire Training Session (Lynn Schmidt)
 - ii. Gonzaga (Rick Eichstaedt)
 - iii. Liberty Lake Sewer and Water District offices.The number of attendees is a factor to consider in choosing venues, as well as lunch arrangements, room logistics, availability of auditorium/AV, etc. There was a discussion as to the appropriate size. There could potentially be greater than 60 attendees, which eliminates the Fire Training Center and the Liberty Lake venues.
 - d. There were two title changes to the sessions:
 - i. Day 1: "Spokane Watershed Work" is subtitled, "Ecology Investigations and Assessments; Day 2: "Spokane Watershed Work" is subtitled, "Local Source Identification"
 - e. A revised "Workshop Sessions Layout" will be used during the report out to the SRRTTF on March 28th.
- 3) The Session Sheets that were distributed with the meeting agenda were reviewed. The topics that were submitted with the TTWG topic surveys were used to form the questions on the sheet. When final, these sheets will be used as the report out to the SRRTTF during the March 28th meeting. Also, the sheets will be provided to the speakers as background information to help them prepare their presentations. Some of the questions are duplicated and be combined or reordered for clarity. Also, some of the topics still need speakers.

* *Action Item: TTWG members to supply comments on the session sheets to Bud Leber by close of business Thursday, March 15th. Comments are wanted on the following:*

- *Questions that can be combined for clarity*
- *The order of the questions*
- *Organization of the questions on the document*
- *Suggested speakers*
- *Suggested references (that could lead to suggested speakers)*

- * *Action Item: The session “Work in other Watersheds” has not been completed. Supply questions and list of possible speakers to Bud Leber by close of business Thursday, March 15th.*
- * *Action Item: The session “Lagniappe” has not been completed. Supply topics, questions and list of possible speakers to Bud Leber by close of business Thursday, March 15th.*

The goal is to finalize all of these sheets (topic, questions, speakers) (except the Lagniappe topic) during the TTWG meeting on March 19, 2012.

- a. Comments about Aerial Deposition topic: Should Aerial Deposition topic precede stormwater runoff conceptually or is it the other way around? Consider thinking about this topic as: 1) How does PCB transport in the world? 2) How does it get here? 3) How much is there in the watershed? 4) How does PCB affect us?
 - b. Comments about the Stormwater Runoff topic: There was a question about whether this is a duplication of the information that is being provided on the first day. This session is intended to cover information and expertise from outside the Spokane Basin; as in, “what are other areas doing?” LID = “low impact development”
 - c. Comments about Internal Source Investigations topic: This will be changed to “Local Source Identification.” This topic is intended to tie into sharing sessions about how people around the country are doing this activity.
 - d. Comments about Ecology Investigations and Assessments topic. Dale Norton, study author for the 2003-2007 Assessment Report is a suggested presenter. Also, Arianne Fernandez with follow up data about stormwater and PCB fish tissue from lakes. It would be helpful to list the specific reports that will be covered in this session. There have been discussions about the 2003-7 report and how flow data was used to calculate PCB values. This is the underlying reason for the questions about rationale for the data analysis in the report.
 - e. General Comments about Lagniappe of other sessions: Other sources of PCB, for example asphalt; also analytical methods and terminology about detection limits, what it means, etc.
- 4) Contacting Speakers: No dates have been set yet for the workshop but it would be important that the speakers be contacted as soon as possible so they can make plans. There was a suggestion that if the speakers were contacted by the Ecology Water Quality Program Manager, then that would hold more weight and the workshop would have better quality speakers. This could be a simple contact that refers the speakers to the person who could handle the details.
 - 5) Funding: A budget still needs to be prepared. This is scheduled for the meeting on March 26th once the Session Sheets are complete and speakers are identified. Travel expenses (Speaker airfare, room, transportation, meals if needed), room rental, AV, attendee meals are considerations for the budget.
 - 6) Tentative Agendas for the next two TTWG meetings:
 - a. March 19, 2012
 - i. Finalize draft Session Sheets that were discussed today
 - ii. Complete the “Work in Other Watersheds” Session Sheet
 - iii. Discuss the Lagniappe Session
 - b. March 26, 2012
 - i. All Sessions sheets finalized
 - ii. Venues identified
 - iii. Prepare draft budget for presentation to the SRRTTF
 - iv. Establish workshop date: for first half of June (June 5/6 or June 12/13), 2012
 - v. Prepare final package for meeting on 3/28/2012