

# SRRTTF Administrative Work Group

## DRAFT AGENDA

September 5, 2012 | 10:00am – 12:00pm

Department of Ecology

4601 North Monroe Street | Spokane, WA 99205-1295

1<sup>st</sup> Floor Conference Room (basement)

- Articles of Incorporation
  - Review/ Progress
  - Board of Directors Names
  - Registered agent
  - Path forward for filing
  
- What are Measures of Progress?
  - Discuss approach to identifying measures of progress. Focus of work group will be organizational measures. Tie objectives of workplan to measureable results. Examples may include organization of task force, etc. What are the measures associated with what we want to do?
  
- Preparation for Technical Consultant Contract Process
  - What has to be done before Technical Consultant can be hired?
  
- Toxic Substance Control Act/ ECOS recommendation
  
- Media Question
  - What is the appropriate Task Force mechanism for communicating with the media?
  - Recommendations
  
- Political Arena
  - Open discussion on how and when to approach the political framework
  - Recommendations
  
- Items for October full Task Force Meeting
  - Next meeting is October10, 2012
  - Next Full Task Force Meeting September 26, 2012