

SRRTTF Administrative Work Group

DRAFT AGENDA

October 10, 2012 | 10:00am – 12:00pm

Department of Ecology

4601 North Monroe Street | Spokane, WA 99205-1295

- Filing of Articles of Incorporation
 - Confirm Business Entity board member names
 - Registering the Business Entity
 - Transition of Administrative Work Group
 - Funding Work Group?
- Development of a Tag line for the Letter head
 - Sandy will have examples of letter head
- Initiate a Communications Strategy Plan
 - Develop content of Fact Sheet (Tom Agnew and Rick Eichstaedt) (materials were to be given to them by the 5th of October)
- ECOS letter: comments. Up for approval October 24th
- Letter to Governor (FYI)
- Agenda items for October 24th Task Force Agenda
 - Next Full Task Force Meeting October 24, 2012