

Attachment A

Evaluation Criteria and Weighting

Experience with Similar Projects (Weighting – 25%)

In this section present an overview of the following:

- Experience with working with multi-stakeholder groups
- Experience with communicating complex technical information to non-technical parties
- Experience with analyzing and interpreting PCB/dioxin results
- Experience with data gap analysis
- Experience sampling and analyzing PCBs/dioxins in various media, including soil, sediment, surface water, stormwater, and municipal and industrial wastewater
- Experience with water quality and PCB/dioxin contaminant modeling
- Sediment experience, including water/sediment interaction
- Experience tracking down and identifying contaminant sources
- Experience sampling and analyzing ultra-low level PCBs using PCB analysis Method 1668
- Experience with PCB/dioxin mitigation methods
- Experience preparing Quality Assurance Project Plans (QAPPs)
- Previous clients (past 5 years) for whom similar services have been provided
- Describe any work conducted in the Spokane River Watershed and for whom
- Ability to sub-contract with additional technical experts that may be needed as work progresses

Project Team (Weighting – 25%)

In this section present the key employees to be assigned to this project. Include a resume for the identified key employees. Discuss the organization of the project team and the qualifications of the supporting staff and any other relevant information. Identify and sub-contractors that are proposed for participation and their qualifications. Discuss factors such as experience or other qualities that differentiate your team from other potential candidates.

Project Approach (Weighting – 30%)

In this section discuss, 1) your team's detailed approach to the Phase 1 effort described in the in this document, 2) your team's current thinking about its approach to addressing the overall Work Plan described in Appendix B, 3) your team's capability to explore, develop and use innovative and advanced techniques to accomplish this project, and 4) your team's understanding of the challenges presented by the carrying out the services desired and how the team is organized and staffed to meet those challenges and complete this project.

Ability to Complete Work on Time and Within Budget (Weighting -10%)

In this section discuss, 1) availability of team members for this work, 2) cost control methods, and 3) project management approach and cost effectiveness of proposal.

Responsiveness of Submittal (Weighting – 10%)

Submittal was complete and concise and presentation facilitated evaluation of qualifications.