

# SRRTTF Technical Track Work Group

## DRAFT Meeting Notes

May 7, 2014 | 10:00am – 12:00pm

Department of Ecology

4601 North Monroe Street | Spokane, WA 99205-1295

### Attendees:

Adriane Borgias, Ecology

Lisa Dally Wilson, Dally Environmntal (*on phone*)

Aubri Denevan, Ruckelshaus (*video conference*)

Brandee Era-Miller, Ecology (*on phone*)

Kris Holm, City of Coeur d'Alene (*on phone*)

Todd Jenson, HDR

Bud Leber, Kaiser Aluminum

Dave Moss, Spokane County

Chris Page, Ruckelshaus (*video conference*)

Sandy Phillips, Spokane Regional Health District

Lynn Schmidt, City of Spokane

Cathy Whiting, LimnoTech (*on phone*)

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### Update on the Lab Contract

AXYS contract is expected to be signed at the ACE Board meeting on May 8. There is another lab that we will have to go out to contract with, but it's a much simpler process.

### SAP/QAPP

On May 8 or 9 will discuss QAPP with lab and clarify the laboratory section. Then will finalize the QAPP.

ACTION ITEM: Send final QAPP to Adriane Borgias

ACTION ITEM: Adriane to review against Ecology QAPP checklist.

ACTION ITEM: Cathy Whiting will add another table with a count to the SAP. (Complete)

ACTION ITEM: Cathy will set up a call on Thursday/Friday to talk with the lab. TTWG members are welcome to join the call. (Complete)

ACTION ITEM: Add a budget line in the SAP.

*CLAM Issue* - Cathy put some language in the SAP about the CLAM sampling. Adriane thinks there are some solutions for the CLAM that will give them time to look at it and use if they need to. They will revisit this after the confidence limit testing and make a decision based on those results for the August sampling.

Lisa wondered if there were questions about the confidence in the CLAM sampling. The TTWG may want to start a small group that looks at the flow and quality issues, and talk with Delaware and/or Joel Baker. She's concerned that at this point there won't be enough time to make a switch if grab samples don't provide good enough data.

From the 2010 report it looks like they were testing the product for the manufacturer. Brandee Era-Miller clarified the disc is EPA/Ecology approved. The pump is new.

ACTION ITEM: Bud Leber will contact the Delaware Basin group and Lisa will call Joel Baker to talk about their experience using CLAMs for sampling. (Complete)

ACTION ITEM: Start a small group to address the CLAM sampling question (members: Brandee Era-Miller, Bud Leber, Rob Lindsay, Adriane Borgias, Arianne Fernandez) (Complete)

- Reach out to get more information
- Pin down the volume issue
- Contact Joel Baker (Lisa Dally Wilson); Greg Cavallo (Bud Leber);

ACTION ITEM: Adriane to send out Doodle Poll about meeting (COMPLETE)

*QAPP Checklist* – Adriane posted a QAPP checklist. Cathy pointed out that there's no discussion of budget. Cathy went through the generic checklist and added a couple things. This needs to be signed before it goes out to bid.

ACTION ITEM: Adriane to send sampling spreadsheet to Cathy Whiting (Complete)

### **RFQ/P Update**

Bud talked through the materials he posted. Mostly they cleaned up the language in the documents. They would like to get it out this Friday and leave it open for three weeks.

ACTION: Chris/Aubri will hold all proposals until the cut-off day so there's no favoritism. (Complete)

As questions come in, they will be aggregated in one spot and answered by the group. The question was raised of whether this needs to be posted in the newspaper or other official outlet. Seattle, Portland, and Spokane are within reasonable travel distance. Bud brainstormed a list of contactors to send these materials directly. Due date for proposals is May 30<sup>th</sup>.

ACTION ITEM: Bud/Rob (through ACE) will send this out on May 12, with a due date of May 30. (Complete)

ACTION ITEM: Adriane will send Bud the email list from the Tech Advisor RFP, noting which organizations responded.

For technical questions, Bud is the contact. For proposals, Chris/Aubri will receive submittals.

### **Department of Ecology Environmental Assessment Program (EAP) Sampling**

Dale Norton has four people total (two teams of two) that may be available to assist with sampling, along with some equipment resources. The details will be determined once the contractor has been selected. Brandee will be one of the four doing the testing.

### **Timeline RFQ**

Chris asked if there was a need to hold a quorum call to choose the sampling contractor. Bud suggested rating the proposals and making the suggestions to the Task Force.

ACTION ITEM: Chris will ask the Task Force to give authority to the TTWG to rank the proposals, so the top few can be asked to come to present at the June meeting. (Complete)

ACTION ITEM: In-person interviews with the sampling proposal companies at the June meeting. See the December 2012 agenda for timing considerations at that meeting. (Complete)

ACTION ITEM: The QAPP needs to be signed before sampling begins.

ACTION ITEM: Chris will ask the Task Force to move the June meeting to June 18. (Complete)

ACTION ITEM: Bud to insert the June 18 interview date into the RFP in the first paragraph. (Complete)

ACTION ITEM: Will send out a revised timeline to this group for a quick review. (Complete)

Bud will get us the specifications on lab number two. The Confidence Interval sampling (Arianne Fernandez) is starting May 12 - 26, with a 45-day window.

ACTION ITEM: At the June 4 TTWG: review the short list, put notice out to the top 2-3 contractors to attend June 18 SRRTTF meeting. (Complete)

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**Upcoming Meetings:**

- Next Full Task Force meeting is June 18, 2014, timing TBD, tentatively scheduled to be held at Liberty Lake Sewer & Water
- The next Tech Track Work Group meeting is June 4, 2014 from 10am – 12pm