

SRRTTF Technical Track Work Group

DRAFT Meeting Notes

October 30, 2013 | 10:00am – 12:00pm

Department of Ecology

4601 North Monroe Street | Spokane, WA 99205-1295

Attendees:

Adriane Borgias, Ecology

Galen Buterbaugh, Lake Spokane Association

Aubri Denevan, Ruckelshaus (*video conference*)

Arianne Fernandez, Ecology

Kris Holm, City of Coeur d'Alene (*on phone*)

Greg Lahti, WA DOT

Bud Leber, Kaiser Aluminum

Dave McBride, Dept. of Health (*on phone*)

Dave Moss, Spokane County

Chris Page, Ruckelshaus (*video conference*)

Bryce Roberts, Avista (*on phone*)

Lisa Dally Wilson, Dally Environmental (*on phone*)

ArcGIS online map of database information

Arianne Fernandez asked the TTWG if they wanted to ask LimnoTech to update their Access database with geographic information. Ecology has a new GIS system map online now, with basic information. Arianne can provide a map link to the new database. The GIS data would need the correct projection settings to match the City of Spokane and Ecology data currently in the new database. If this group thinks it's worthwhile to get the data up, Ecology will pursue it. This would be an extra cost. (FTP Link to [Database containing all data in a format suitable to SRRTTF and Ecology](#), received from LimnoTech August 8, 2013)

ACTION ITEM: Arianne Fernandez to develop a scope of work for this task, which could be submitted to LimnoTech as an estimate. The Task Force can address whether or not to make a request to LimnoTech to do this and possibly put into the contract. (*Complete*)

Report on SRRTTF-requested items for follow-up with LimnoTech

At the October 23 Task Force meeting, the Task Force conditionally approved Tasks 6 and 7 as complete, provided some edits got made to the memos (Clarify the percent contribution of PCB from Idaho sources; and Clarify the discussion on true sources of dioxins and dibenzofurans). Bud Leber sent this information to David Dilks, who is fine with the edits and is making them.

LimnoTech draft memo for Task #8

LimnoTech provided a draft memo for data collection as a starting point for the workshop discussion. This could delay the completion of Task 8, but is needed to stay on track for the later tasks.

ACTION ITEM: Bud Leber will check with LimnoTech to see if the workshop qualifies as the Public Meeting mentioned in the contract.

ACTION ITEM: The LimnoTech draft memo for Task #8 is open for comments between now and the workshop—Bud Leber will check with LimnoTech on revision timing.

ACTION ITEM: Present the LimnoTech draft memo for Task #8 at the Nov. 20 Task Force meeting. *(Complete)*

ACTION ITEM: TTWG to do a quick review of the draft memo (by Monday, November 4) and respond to Bud Leber if there are major concerns with it. Minor changes and edits will be collected and submitted all at once to LimnoTech after the workshop is over.

ACTION ITEM: Distribute the LimnoTech draft memo for Task #8 memo with other Workshop materials (possibly in a single communication) to the Task Force for review prior to and input at the next Task Force meeting. *(Complete)*

Review draft format for December 4th technical workshop

Updates on contacting outside experts

Bud Leber has contacted Tom Fikslin with the Delaware Bay Commission. He won't be able to make it but is looking for a staff member that can assist (this will require funding for travel).

Other possible attendees: Karin Feddersen (Ecology, on QA/QC), Todd Norton (CEREO), Dale Norton (Ecology, on Environmental Assessment), Rebecca Stevens (Coeur d'Alene Tribe, on QAPP and Coeur d'Alene Lake restoration).

ACTION ITEM: make phone calls by next week:

- Arianne Fernandez to contact the San Francisco Bay Area representatives. *(Complete)*
- Adriane Borgias to contact Rachel McCrae about Duwamish work and Lake Washington QAPP. *(Complete)*
- Adriane Borgias to contact Tom Eaton (COMPLETE) and follow up about availability of Joel Baker. (Note: Dr. Baker, with the Puget Sound Institute, is interested but not confirmed.) *(Complete)*
- Adriane Borgias to contact Lisa Rodenburg to see if she's available.

ACTION ITEM: Kris Holm with check with the Idaho people to see if they have any specific interests or can contribute to the workshop.

Basic format, agenda

The workshop will take place over two days, Dec. 4-5. Day one will go all day, with a dinner to follow. Day two will run from 9am – 1pm. We are asking the 1) "other watersheds" session experts to give presentations relating what they have done, to the Spokane situation, and 2) the other experts to participate in the discussions either in person or via a telephone conference call.

Preliminary draft agenda for Day 1

- 10am - Overview of the Task Force/Briefing Session (also prompted info sent before the meeting, including a list of questions); reactions/questions from experts
- 11am Experiences in other watersheds (presentation style)
- 12-1pm Lunch - (*change seating arrangement*)
- 1pm Source ID and reductions (working session)
- 3pm QAPP/Data Management (working session)
- 4pm Adjourn for the day
- 6pm Dinner

Day 2

- 8:30am Start Modeling Session
- 9:30 – 11am Sampling and Monitoring Session
- 11:00am Break
- 12:30pm End Sessions
- 12:30 – 1pm Wrap up/next steps

David Dilks provided comments on the purpose statements and write ups, specifically:

- 1) Loading assessment
- 2) River point sources and tributaries
- 3) Sediments in Lake Spokane
- 4) Dry weather/wet weather monitoring plan
- 5) Source ID "in each river segment" should really mean "in areas contributing to" each river segment.

Bud Leber suggested having a session leader (member of the TF matched up with LimnoTech) to help move along each work session. To collate and collect the questions ahead of time, make it an agenda item for the Nov. 20th meeting. Have a parking lot board. Need someone to transcribe the ideas and decision points. Have two easels – one for a current list and one for parking lot ideas. Chris Page will facilitate the sessions and Lisa Dally will help with facilitation.

ACTION ITEM: Chris Page will draft the agenda, and send it to Lisa Dally Wilson and Bud Leber for review. (*Complete*)

ACTION ITEM: Add a 15 minute check in at the end of each session for LimnoTech and the SRRTF and at the end of each day build in a burning question/idea brainstorming activity. (*Complete*)

ACTION ITEM: Adriane Borgias to prepare planning sheet for the modeling session. (*Complete*)

ACTION ITEM: Adriane Borgias to request Tom Eaton, EPA to provide opening remarks (COMPLETE; Request pending travel authorization by EPA). (*Complete*)

ACTION ITEM: Bud Leber to request LimnoTech for a technical presentation. (*Complete*)

ACTION ITEM: Bud Leber to prepare an introductory packet which will be provided to the speakers. This would contain information such as the unique characteristics of the Spokane River, the purpose statements and working session overviews, state and tribal water quality standards. (*Complete*)

Logistics

Questions about logistics:

- Room size at WSU and if it is adequate for the number of people that will be attending.
- Coffee/snacks: this will be needed and could possibly be sponsored by the SRSP.
- Lunches not needed (on own)
- Dinner to be arranged
- Guest arrangements: hotel rooms, travel details, reimbursement process, ground transportation, etc.
- Presentation logistics/AV/speaker intros
- Facilitation of sessions so guest experts have the opportunity to provide valuable input. (Lisa Dally Wilson can provide some assistance)
- Budget

ACTION ITEM: Greg Lahti to check on availability of the DOT room for December 4 and 5 (COMPLETE – available both dates) (*Complete*)

ACTION ITEM: Spokane Water Resources Center is available on December 4; reserve room for that day.

ACTION ITEM: Chris Page/Aubri Denevan to visit venues on next visit to Spokane. (*Complete*)

ACTION ITEM: Adriane to send information to Aubri from the last workshop. (*Complete*)

ACTION ITEM: Prepare a workshop budget to present to Task Force at the next meeting. ACE to manage fiscal aspects.

Upcoming Meetings:

- Next Full Task Force meeting is November 20, 2013, 9am – 12:30pm at Spokane County Water Resource Center
- The next Funding Work Group meeting is November 6, 2013 from 10am – 12pm
- The next Tech Track Work Group meeting is November 13, 2013 from 10am – 12pm