

SRRTTF Joint Work Groups

DRAFT Meeting Notes

February 6, 2013 | 1:00pm – 3:00pm

Department of Ecology

4601 North Monroe Street | Spokane, WA 99205-1295

Attendees:

Tom Agnew, Liberty Lake

Dale Arnold, City of Spokane

Galen Buterbaugh, Lake Spokane Association

Adriane Borgias, Ecology

Aubri Denevan, Ruckelshaus Center (*on phone*)

Kelsey Gray, Ruckelshaus Center

Ben Jarvis, ID DEQ (*on phone*)

Paul Klatt, JUB Engineers (*on phone*)

Doug Krapas, Inland Empire

Mike La Scuola, Spokane Health District

Bud Leber, Kaiser

Rob Lindsay, City of Spokane

Mike Peterson, Lands Council (*on phone*)

Lynn Schmidt, City of Spokane

Ken Windrom, Hayden Area

Contracting Procedures

- Some of the member organizations asked about attorney review of the contract. The work groups determined that the details of the contract questions would be handled by ACE, not the Task Force.
- Motion that the Task Force approve the scope of work for the Technical Consultant and any contractual details be handled by ACE.

Technical Consultant Scope of Work & Budget

Discussion about the Technical Consultant work scope, budget, and cash flow documents. Phase I has been split into two portions: Phase 1A is the first \$75,000 of the project and is estimated to go through July 31, 2013, depending on the cash flow. This includes Tasks 1-6, with some of the expenses from Task 11. Limno Tech was open to split up phase 1 into two parts, 'a' and 'b.' Start date would be when the contract is final. Their assumption is that the contract is signed in February.

- The "Detailed Time and Expense Estimate –Total for Phase I" spreadsheet is a bit confusing since the meetings and coordination activities in Item 11 are wrapped into the Phase Ia.
- The "Phase I Cash Flow Spreadsheet" and "Technical Consultant Support to Spokane River Regional Toxics Task Force" documents together provide a better explanation

Action Item: Bud Leber to clarify the entries on the “Phase I Cash Flow Spreadsheet” by adding matching Task Numbers. (COMPLETE)

Action Item: Kelsey Gray to post the revised “Phase I Cash Flow Spreadsheet” and the “Technical Consultant Support to Spokane River Regional Toxics Task Force” documents by February 7th in anticipation of a February 14th SRRTTF Decision to support the Technical Consultant Scope of Work. (COMPLETE)

Action Item: Kelsey Gray to arrange for a February 14th SRRTTF Conference call scheduled for 10:30 am. Bruce Rawls to prepare the presentation for the Task Force. (COMPLETE)

Action Item: Kelsey will still go ahead with the TF call on 14th at 10:30am. Its purpose will be to approve the scope of work as recommend by the joint work groups. (COMPLETE)

Action Item: Relabel to cash flow as “estimated”

\$350K Funding

All of this money is coming from MTCA funding. The fact sheet/one pager needs to be short, concise, and define projects. \$350K is a significant ask, and it is all the Task Force is likely to get from the state. The Task Force will know in if they got this funding in the next few weeks. It will be helpful to list measurable progress from all organizations, in order to update the 2012 measurable progress list.

Action Item: Kelsey will write an email asking for organizations’ measurable progress for 2012 to the TF. Email to her activities that they have done, or are doing to further develop the process.

Action Item: Doug will revise the funding fact sheet. When it’s in final form, Doug will get this to Kelsey to post on the website.

Communications

- There is a need to reach out to city councils, business community (Valley and Coeur d’Alene chambers, GSI), and the Board of Health, as well as, tribes, and county commissioners. Also messaging to state and federal agencies.
- There was a suggestion to make a presentation to the Board of Health. That’s a great ‘bang for your buck.’ Also could be a good beta test. Greater Spokane Incorporated (GSI) is also very interested in the fish consumption. Their legislative committee is looking for information right now. Great way to reach out to the business community. There’s also a chamber in Coeur d’Alene as well.
- First and foremost, we need a message/presentation to hit the road with. Prepare the communities to understand that clean-up will cost money. Understand the nature of the problem. They are saving money through the Task Force process. Talk about the progress that’s

been done already. Highlight the fact that the Task Force is known for its innovations and removal of PCBs.

- There are already some publications available from the SRHD on local source control for PCB.
- Other venues for outreach include Spokesman Review (Becky Kramer and editorial board), KYRS radio (Down to Earth, Bart Mihailovich), Earth Matters (Mike Petersen) and Kim Thornburg’s show
- Presentations and need for Task Force approval
 - MOA states the following: that no member will act as a representative of the Task Force unless assigned as such through a vote of the membership and participants will not publicly represent the views of others.
 - We should have one or more approved presentations, with a consistent message, that can be modified and/or used to meet the communications needs.
- The WG felt that the PIOs should prepare the communications plan and that the WG laid out the topics and audiences. They should get the one-page Fact Sheet that was prepared today and the Presentation.

Action Item: Kelsey Gray to send Adriane Borgias’ presentation to the PIOs for comment and review at the next SRRTTF meeting. (COMPLETE)

Action Item: Adriane Borgias to communicate with Mike LaScuola regarding the availability of the fish sampling data from last fall. (COMPLETE)

Action Item: Mike LaScuola to send updates for Adriane Borgias to post on the “SRRTTF Accomplishments” tab of the website. (COMPLETE)

Next Steps

Before it was cancelled, Limno Tech wanted to come to the March TF meeting. There was a suggestion that the Task Force try to reschedule the March meeting. The work groups determined that this will be discussed at the ACE meeting next week.

Adriane talked about the Green Chemistry conference in Maryland. She asked if anyone knows chemists that are working on green chemistry in pigments and dyes. Please contact her if anyone comes to mind.

Upcoming Meetings:

- Next Full Task Force meeting is February 27, 2013, 9:00am – 12:30pm
- The next Tech Track and Administrative work group meetings are March 6, 2013
- **Reminder:** Submit all materials prepared for the February 27th SRRTTF meeting to Kelsey Gray, Aubri Denevan, and Adriane Borgias **no later than COB on February 19th** for posting on February 20th.