

Meeting Minutes
Spokane River Regional Toxics Task Force
Administrative and Contracting Entity (ACE)
February 9, 2015
Water Resources Center

Directors in Attendance

Rick Eichstaedt
Bud Leber
Dave Moss
Dale Arnold
Doug Krapas
Tom Agnew

Directors Absent

Guests

None

Review Agenda/Additional Items

- Need to add discussion of Legislative funding efforts.

Accountant: Bud lead discussion about hiring of accountant

- Hired Fruci & Associates: Need to sign a letter of engagement to formalize relationship.
- Fruci will review 2013, 2014 taxes and prepare 1099.
- **Motion to approve engagement letter with Fruci by Tom, Dale seconded, approved.**
- **Motion to designate Dave assigned as management contact with Fruci with Bud as back-up, motion Doug, second by Tom, approved.**

Treasurer's Report: Report by Dave

- As of the end of January, we have \$250k in the bank.
- End of December 2014, account had \$145k in the bank.
- We may move \$200k into savings.
- Reimbursement from ecology will be coming soon.

2014 Financial Statement: discussed by Bud.

- Discussed 2014 quarter by quarter and calendar year financial statement.
- We are generally spending what we are taking in.
- Began 2014 with \$120k and ended at \$145k.

Status of Contracts (Spending and Scopes)

- Reviewed ACE Spending Schedule – included projection of spending and cash flow through 2015.
- Ruckelshaus: up to date with billing. Fixed price contract.
- We will likely need to move money to address additional items that were identified at the technical workshop to close out LimnoTech phase 2 contract.
- Bud will talk to LimnoTech (Dilkes) to get the costs to complete.
- AXYS: no forecasted spending with them because we reduced the scope by \$13k.
- SVL: not doing extended sampling. About \$5k in savings.
- Gravity: \$68k short in billing – they have a draft sampling report – they need to finalize the report which will spend a portion of the unspent money.
- Need to revise scope of work with LimnoTech to close out Phase 2 work.

Reviewed Budget Status Document for the Legislative funds (\$350k)

- All work needs to be accomplished before June 30, 2015.
- We have spent \$155k to date on that, we can bill \$125k, we have about \$69k left to spend.
- We will be getting Gravity and LimnoTech in the not to distant future.
- What other work can we do to spend the money?
- Doug: We asked for \$800k for the next biennium.
- We are likely to get it.
- We need to write letters of support.

Discussion of ideas for use of the remaining funding

- Gaging station at Green Street
- Upriver dam: gaging station? Is there an opportunity for additional data?
- Providing biochar at valley and county stormwater facilities
- Assisting hydro seed company to provide low PCB product
- \$5-10k for upgrading the Green Street
- Need costs and proposal for Green Street by end of the February
- Next Task Force meeting the end of February.

Status of Reimbursements

- Discussed Ecology Contract

Status of Business Filings

- State Excise Taxes: We file and say we are exempt.
- Federal Taxes: Law clinic is assisting us to complete this.
- Labor & Industries: Accountant fixed this and we no longer need to file.

By-laws Revision

- Discussed conflict of interest and compensation policy.
- **Motion to approve conflict of interest and compensation policy, Tom motion, second by Dale, approved.**

Other Items as Requested

- Status of SRRTTF Leadership
 - Rick will follow-up with Andy Dunau and get
- **MOTION to Approve of Minutes: Jan, May, Sept, Nov 2014: Dale moved , Doug seconded: Approved.**