

Meeting Minutes
Spokane River Regional Toxics Task Force
Administrative and Contracting Entity (ACE)
May 21, 2014
Water Resource Center
9:00 a.m. – 12:00 noon

Directors in Attendance

Bud Leber
Doug Krapas
Dave Moss
Tom Agnew
Dale Arnold

Directors Absent

Rick Eichstaedt

Guests

None

Review Agenda/Additional Items

Bud Leber reviewed the agenda; then asked if there were any items that should be added to the agenda (see those additions in “Other Items”).

LimnoTech Contract Amendment for Balance of Phase 1 Work

\$150K was the preliminary budget estimate; now need to revise to \$177K (+/-) to include updates to: SAP/QAPP, additional LimnoTech labor including that for the 2014 Workshop.

Motion to Approve. Recommended Budget Ceiling = \$180K; Move – Dale, Second – Tom. Approved 5 - 0. Absent: 1.

LimnoTech Contract for Phase 2 Work

Estimate: \$75K (total) = \$15K (prep) + \$25K (QA/QC and data processing) + \$35K (meetings, field supervision, report); revisit/finalize in future when scope and budget are refined.

Ruckelshaus Contract

[Decision: Continue with Contract thru Ecology, or execute direct Contract with ACE?]

Direct Contract with ACE: pursue extended scope “2a” of \$88K (est) for July 2014 - 2015.

Motion to Approve. Recommended Budget Ceiling = \$100K; Move – Doug, Second – Tom. Approved 5 - 0. Absent: 1.

Updates

- **Ecology Reimbursement.** (\$40K) – Spokane County just received payment from Ecology under the SpokaneCounty-Ecology agreement; soon Spokane County will forward \$40K payment to ACE under the SpokaneCounty-ACE agreement.
- **Ecology / ACE Contract.** (\$350K) – Treasurer to initiate first Invoice for grant reimbursement from Ecology; includes setting up ACE as a vendor and using State of Washington Form A19-1A.

Funding Efforts: Task Force actions summary – funding request materials

- Treasurer: prepare annual “Balance Due” invoices for SRSP members on May 27, 2014.
- In-kind contribution by SRRTTF members – to be calculated?

High-Level Budget Review

- **Revenues (to date)**
 - SRSP \$ 319K
 - Ecology \$ 85K
 - Spokane Tribe \$ 7K
 - Sub-total \$ 411K
- **Revenues (projected)**
 - Ecology \$ 40K
 - Ecology (MTCA) \$ 350K
 - **Total Revenues \$ 801K**

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- **Expenditures (to date)**
 - Ruckelshaus \$ 112K
 - LimnoTech \$ 176K
 - Misc/Workshop/etc. \$ 31K
 - Sub-total \$ 319K
 - **Expenditures (projected)**
 - LimnoTech \$ xxxK
 - Ruckelshaus \$ yyyK
 - Sampling, Lab, etc. \$ zzzK
 - **Total Expenditures \$ 800K**

Future Items: listed below for future meeting agenda(s), but no action taken at this time.

- **Business License.**
- **Accountant.**
- **By-laws Revision for 501(c)(3) alignment**

Other Items

- Second Laboratory Testing Contract (non-PCBs): Local or Out-of-Town? Needed for August 2014 synoptic sampling. Will follow up in subsequent meeting(s).
- Next \$20,550 payment to Ecology for Ruckelshaus due in June 2014.

Motion to Adjourn: Move – Bud. Second – Tom. All approved.