

Meeting Minutes  
Spokane River Regional Toxics Task Force  
Administrative and Contracting Entity (ACE)  
November 20, 2013

Directors in Attendance

Tom Agnew  
Doug Krapas  
Bud Leber - Kaiser Aluminum  
Dave Moss - Spokane County  
Dale Arnold - City of Spokane

Directors Absent

Rick Eichstaedt

Agency and Public Attendance

Adriane Borgias  
Luvimae Omana - for Rick Eichstaedt

1. No copy of minutes of previous meeting, defer to next meeting.
2. Fundraising Assessment
  1. Dale will receive invoice to reflect \$125,000 as additional funding as needed. This will reflect as a credit to the account.
  2. Lisa: dischargers agree to the amount on SRSB Contributions sheet.
  3. Agnew: entertain the idea of getting contributions from other board members in the future.
3. Insurance
  1. \$862/year quote for director and liability insurance coverage.
  2. Binding agreement by November 28th, Leber will sign
  3. Arnold motioned to move forward, seconded by Agnew.
4. Bank account
  1. Currently, receiving \$.37 in interest paid at Numerica. Moss suggested considering other financial institutions that would pay more in interest.
  2. Krapas pointed out that Numerica is close in proximity and doesn't charge any fees. Everyone agreed to leave the banking situation as it is.
5. \$95 Annual registered agent fee
  1. Purpose is to provide a physical address for service in the event the Committee is sued.
  2. Transfer name of registered agent from Bruce Ralston to Dave Moss.
6. \$10 Non-profit report fee
  1. Purpose is to restate what the Committee is and address
  2. Approved to pay, motioned by Agnew, seconded by Leber.
7. Upcoming workshop

1. Meals - capped at standard Spokane rates
2. Lodging - try and get government rate at Oxford Suites
8. Latest version of "Contract for Services"
  1. Borgias suggests putting in what members want in different tasks.
  2. Krapas wants to keep the broad topics as is to provide flexibility when filling in details later.
  3. Krapas motioned to have an executive session after the workshop on December 11, 2013 from 8-10am. Approved.
9. Conflict resolution for LimnoTech
  1. Summary entitled, "ACE Conflict of Interest Resolution Determination for LimnoTech," provided by Leber is sufficient from Ecology's perspective.
  2. Agnew motioned to include in last paragraph a discussion of each additional project or add work (new contract or substitute change to existing contract) will occur in a timely manner. Seconded by Moss.
    1. Potential conflict, notify task force to approve or disapprove.
  3. Leber will present committee's findings at meeting he will attend later in the day with modifications.