

Meeting Minutes
Spokane River Regional Toxics Task Force
Administrative and Contracting Entity (ACE)
January 30, 2014
Water Resources Center

Directors in Attendance

Tom Agnew
Dale Arnold
Rick Eichstaedt
Doug Krapas
Bud Leber
Dave Moss

Directors Absent

None

Guests

Adriane Borgias

Review Agenda/Additional Items:

- No other items.

Review of Meeting with New Law Clinic Intern

- Bud provided update:
 - Derek Johnson is now working with Steve Faust as supervising attorney.
 - Bud spent an hour with him – he is focusing on IRS filings, business license, address/PO Box.
 - Steve suggested getting a PO Box.
 - Looking into whether Idaho point sources can join the nonprofit.
- Dale
 - Discussion of the need to get a city business license
- Dave
 - Will look into getting a PO box

Review of Financial Statements

- Bud
 - Reviewed Financial Statements
 - End of year \$120k in bank.
- Dave
 - Since end of the year received CDA, Kaiser, and others

- Bud
 - Financial statement will be used in IRS filing.
- Dave
 - Went over monthly summary treasury report.

Filing of IRS Forms and Business License Application

- Bud
 - Reviewed business licenses and IRS Form 1023
 - Need to project two years of income and expenses
 - Next year we have a good idea
 - Second year we have less idea
 - We could replicate one of the years
 - Use best estimate of dry weather sampling expenses and duplicate for the second year
 - Membership dues will be about the same
- Amendment to LimnoTech Contract (scope and schedule change)
 - Bud
 - Review Amendment No.1 to LimnoTech Contract
 - Added Workshop as a task
 - Amended the schedule for the deliverables in Tasks 7-10.

Motion (Doug) to Approve Amendment (with Insertion of Date); Tom Seconded: All Approved.

Purchase of Liability and Auto Insurance (Ecology contract requirement)

- Rick will review with Ian.

Discussion of Other Matters

- LimnoTech: Bud:
 - LimnoTech spending tracking document – need to track DOE funds with matching funds.
 - Money is the \$75k funds from earlier not the \$350k fund.
 - Discussed ACE spending schedules document – breakdown by task
 - Taskforce is on schedule and under budget

Executive Session on Ecology Contract Terms and Conditions