

March 13, 2014

Dear Potential Supplier:

The Spokane River Regional Toxics Task Force (SRRTTF) was formed for the purpose of developing a Comprehensive Plan for achieving the applicable water quality standards for PCB in the Spokane River. As a first step, the SRRTTF is preparing a monitoring plan that involves, over the next 12 to 17 months, the collection and analysis of at least 160 water samples (ambient river samples as well as point source discharge samples) for PCB congener analysis and for selected conventional parameters. The SRRTTF, through its Administrative and Contracting Entity (SRRTTF-ACE) is now in the process of identifying an analytical laboratory and a field sampling contractor to provide the necessary services for executing our Sampling and Analysis Plan.

Attached is SRRTTF-ACE Specification No. 3. This Specification identifies the Scope of Work for the project and Exhibit "A" identifies the information that is requested with respect to qualifications and cost.

Submittals for bidding on this project are to be sent electronically to the SRRTTF facilitator and project associate. From there the submittal will be forwarded to the Technical Work Group of the SRRTTF for review. Following the review of the bids received, the Technical Work Group will make a recommendation to the full Task Force for their decision.

The contact information for the SRRTTF facilitator and project associate is as follows:

Chris Page
William D. Ruckelshaus Center
901 Fifth Avenue, Suite 2900
Seattle, WA 98164
(206) 770-6060
c.page@wsu.edu

Aubri Denevan
William D. Ruckelshaus Center
901 Fifth Avenue, Suite 2900
Seattle, WA 98164
(206) 219-2432
aubri.denevan@wsu.edu



For technical questions on the Specification or the project bid submittal, please contact me. My contact information is as follows:

Bud Leber
Kaiser Aluminum
PO Box 15108, Mail Stop #32
Spokane Valley, WA 99215
(509) 927-6554
bud.leber@kaisertwd.com

Exhibit "A" and the requested information are to be provided to Chris and Aubri at the e-mail addresses provided above by the close of business on May 30, 2014.

If you should have any questions or need any clarifications, please contact me.

Sincerely,

Bernard P. (Bud) Leber, Jr.
SRRTTF Technical Work Group Chair

**SRRTTF-ACE
Specification No. 3
(Revision 0)**

May 13, 2014

Analytical Services for Conventional Parameters

The Spokane River Regional Toxics Task Force (SRRTTF) through its Administrative and Contracting Entity (SRRTTF-ACE) will be conducting PCB source identification studies on the Spokane River for PCB. In addition to PCB, these studies will require that field samples be collected and analyzed for conventional parameters as well. To perform this work, the laboratory must be a Washington Department of Ecology Certified Laboratory for the parameters of interest.

1.0 Scope

1.1 Work Included

Supplier shall provide all necessary materials and staff to conduct laboratory chemical analyses for conventional parameters as contained in the Sampling and Analysis Plan and the Quality Assurance Project Plan.

1.2 Work Not Included

Supplier is not responsible for the return of field collected samples to the laboratory for analysis.

1.3 Owner Furnished Items

The Owner shall provide the Supplier with the Sampling and Analysis Plan (SAP) and the Quality Assurance Project Plan (QAPP), which are located in Attachment A.

2.0 Detailed Scope of Work

2.1 Conventional Parameters for Analysis

Analytical services for each sample for the following parameters are to be provided on a standard turnaround basis:

- Total Organic Carbon (TOC) – EPA Method 415.1
- Dissolved Organic Carbon (DOC) – EPA Method 415.3
- Nonfilterable Residue (TSS) – EPA Method 160.2
- Filterable Residue – (TDS) – EPA Method 160.1

2.2 Sample Count

The work will take place during three sampling events: August 2014, December 2014/February 2015, and May 2015. The following tables provide a summary of the sample collection and analysis effort.

August 2014 Sampling Event	
Total Sample Count	Sample Details
56	7 riverine samples from 8 locations
24	3 point source samples from 8 locations
7	Trip Blanks (1 per sampling day)
7	Riverine Replicates (1 per sampling day)
3	Point Source Replicates (1 per sampling day)
December 2014 / February 2015 Sampling Event	
5	Riverine samples from 1 location
5	Replicate (1 per sampling day)
5	Trip Blanks (1 per sampling day)
May 2015 Sampling Event	
5	Riverine samples from 1 location
5	Replicate (1 per sampling day)
5	Trip Blank (1 per sampling day)

2.3 Sample Containers

Supplier shall provide all sample containers, Chain of Custody forms, field blank water, coolers and blue ice. The Supplier shall ship required sample containers via ground transportation.

2.4 Data Packages

Supplier shall provide all laboratory data packages in electronic format.

Exhibit “A” Specification No. 3

The Request for Proposal, Specification No. 3, sets forth the requirements for providing analytical services for selected conventional parameters. This Exhibit is to be provided to SRRTTF-ACE as identified in the bid package cover letter.

All responses to these document/information requests are to be provided electronically.

Contact Information

Please provide the following information:

Laboratory Name:	
Laboratory Address:	
Project Contact Name:	
Project Contact Phone:	
Project Contact E-mail:	

Is the Supplier a Minority or Women’s Business Enterprise Yes No?

1. Laboratory Performance

Is the Supplier a Department of Ecology Certified Laboratory for the parameters identified in this Specification Yes No?

If yes, please provide your certification number:

2. Commercial

Price Breakdown

It is the Owner’s intent to award all work covered under Specification No. 3 to a single Contractor.



Unit Price per Sample (US\$ per Sample)			
Total Organic Carbon (TOC)	Dissolved Organic Carbon (DOC)	Nonfilterable Residue (TSS)	Filterable Residue (TDS)

3. Conditions of Contract

List any exceptions, if any, taken to Specification No. 3 that need to be addressed with respect to a contract to perform this work.

4. Additional Information

Provide any additional explanatory information related to this quotation.

Potential Contractors are advised that any or all of the information furnished in response to this Exhibit "A" may, as mutually agreed upon, become part of the contract.