

Meeting Minutes
Spokane River Regional Toxics Task Force
Administrative and Contracting Entity (ACE)
September 15, 2014
Water Resources Center

Directors in Attendance

Tom Agnew
Dale Arnold
Rick Eichstaedt
Doug Krapas
Bud Leber
Dave Moss

Directors Absent

None

Review Agenda/Additional Items

- Letter from Smith and Downey
- Alternatives to Ruckelshaus
- Concept for a workshop

Status of Contractions and Amendments

- Bud discussed current contracts: Gravity - \$166,400 contract amount with amendments. \$92,864 has been invoices. All presampling work done and all field time for sampling. They are working on rough of data report that will be done in a couple of weeks.
- LimnoTech: \$90,000 for phase 2. They invoiced \$25,136. All the initial work task has been done, some charges for data analysis for May sampling, and some charge for meeting and coordination including field time for Chris (in field for 2 weeks).
- SVL – convention sampling analysis – contract for \$14,000 – invoiced \$9,960.
- AxyS – contract for \$135,000 – invoiced \$21,000 – Ecology will pay for it, but circuitous route for paying – we front and they will cover
- Inbound money – getting money from urban waters for access contract.
- \$350k Ecology money: we were not accurate in our initial estimate. Bud tried to amend with just Adrienne. Ecology indicated it will need to be signed with Polly Zehm.
- Billed Ecology under contract for \$123,000
- Closes out five tasks.
- Of the five tasks in Phase 2 work, two line items were adjusted.

Cash Flow (Moss)

- August – only \$27 expenditures for business license -- \$176,449.43 end of August
- With the paid invoices (and current \$5k invoice), we will have \$27k in the bank.
- We have \$21.5k and \$123k coming back in from Ecology.
- Discussed when the next invoices to dischargers should be issued.

- Better for Dale (City) to get the invoice sooner rather than later due to city budgeting piece.
- **Bud -- Motion to Bill in 4th quarter for 2015 funds (can be broken into two payments, 1st payment due in 30 days), Dale second – Passed.**
- Cindy Grasso will not work on this – Bret Lancaster is assisting Dave manage this.

Business Entity Status:

- Bud – business license in Spokane Valley – got a letter from City of Spokane and told that we likely need a license from them too! Dale and Bud will talk to City about this.
- Taxes – Dept. of Revenue – tax form filled out – no B&O tax – no fixed location for fundraising
- L&I – no employees – no fees but had to pay \$10 late fee
- Insurance – renewal for D&O insurance – needed updated information

Other items:

- Accountant discussed. Group discussed the need to get some costs from various firms.
- By-laws Revision: discussion occurred about updating to reflect how we are conducting business, email voting. We need to formalize in our bylaws how we work.
- Dale: Smith and Downey letter: discussion of letter and role of Task Force.
- Bud – Workshops ideas were presented: have Axys present on analytical method, blank contamination, results from Gravity, have them demonstrate the work, what did we learn from the work done, LimnoTech presents on qa/qc, samples relative to background, where do we go from here – seasonal sampling, grab samples, stormwater, what did we find, etc.
- Workshop to occur in early January