# Spokane River Regional Toxics Task Force

Quarterly Report (1/1/14 – 3/31/14)

**Project Staff:** Chris Page, Facilitator; Aubri Denevan, Project Coordinator; Michael Kern, Strategic Advisor; Cheryl Rajcich, Budget Manager

**Project Purpose:** The Spokane River Regional Toxics Task Force (SRRTTF) is a collaborative group of governmental agencies, private industries, environmental organizations, and interested parties attempting an innovative approach to the reduction of PCBs within the Spokane River.

**Q7 Meeting Schedule:**



**Project highlights:**

* **Meetings:** Project facilitator, Chris Page developed meeting agendas for eight meetings, including three Task Force meetings, four Technical Track Work Group (TTWG) meetings, and one Funding Work Group meeting. Chris facilitated seven of the eight meetings (all except the March 12 TTWG meeting). Meeting notices, agendas and materials, and summaries (with the exception of the March 7 and 12 meetings which were determined to be outside of the Center’s scope of work) were drafted and distributed for each meeting by Aubri Denevan.
* **RFP/RFQQ:** The bulk of the work done by the Center surrounded the Task Force’s development of these documents including the Task Force’s identification of data needs, issuance of a request for qualifications for lab analysis services, development of an agreement on a quality assurance plan, and release of a request for proposals from sampling contractors. All of these are necessary components of preparing to collect and analyze samples to ascertain PCB levels at various points in the Spokane River.
* **Website Management:** Aubri Denevan managed and updated the web page on behalf of the Task Force for the seven meetings facilitated by the Ruckelshaus Center. This included posting meeting announcements, materials and supporting documents, and meeting summaries.
* **Technical Advisor:** The Task Force worked with the Technical Advisor (LimnoTech) to draft and review Task 9 (Quality Assurance Project Plan/Sampling and Analysis Plan) and begin work on Task 10 (Scoping for Future Phases).

**Center Staff will continue to work with Task Force members and Work Groups in support of their project activities:**

* The Task Force and work groups will continue to meet on a monthly basis.
* The Task Force will continue to work with the Technical Consultant on completing their assigned Tasks as well as on Phase Two of the Technical Consultant’s work.
* EPA and the Idaho parties plan to join the Task Force formally after Idaho discharger permits are finalized, projected to occur sometime in 2014. The Center will facilitate the Task Force’s consideration of, and agreement on, needed changes to the group’s Memorandum of Agreement.
* With the Center’s facilitation, Ecology will incorporate Task Force input in defining the term “measurable progress” for this work to reduce PCBs within the Spokane River.

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