# Spokane River Regional Toxics Task Force

 Quarterly Report (4/1/14 – 6/31/14)

**Project Staff:** Chris Page, Facilitator; Aubri Denevan and Kara Whitman, Project Coordinators; Michael Kern, Strategic Advisor; Cheryl Rajcich, Budget Manager

**Project Purpose:** The Spokane River Regional Toxics Task Force (SRRTTF) is a collaborative group of governmental agencies, private industries, environmental organizations, and interested parties attempting an innovative approach to the reduction of PCBs within the Spokane River.

**Q7 Meeting Schedule:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | Apr |  | May |  | Jun |
| **Task Force Meetings** | **2014** | **TT** | **TF** |   | **TT** | **TF** |   | **TT** | **TF** |
| **2** | **23** |   | **7** | **28** |   | **4** | **18** |
| **Chris Page, Facilitator** | 1 | 1 |   | 1 | 1 |   | 1 | 1 |
| **Aubri Denevan, Coordinator** | 1 | 1 |   | 1 | 1 |   | 1 | 1 |
| **Kara Whitman, Coordinator** |   |   |   |   |   |   |   | 1 |

**Project highlights:**

* **Meetings:** Project facilitator, Chris Page developed meeting agendas for six meetings, including three Task Force meetings and 3 Technical Track Work Group (TTWG) meetings. Chris facilitated all six meetings. Meeting notices, agendas and materials, and summaries were drafted and distributed for each meeting by Aubri Denevan. Kara Whitman will take over the project coordination duties in place of Aubri Denevan in July 2014.
* **Measurable Progress:** The Center helped to facilitate the incorporation of Task Force input in the Department of Ecology definition of the key term “measurable progress” with respect to reduction of PCBs within the Spokane River.
* **RFP/RFQQ:** The bulk of the work done by the Center surrounded the Task Force’s development and finalization of these documents. This includes the Task Force’s development of—and consensus agreement on—a quality assurance project plan, collection of proposals from sampling contractors, and final selection and hiring of labs and the sampling contractor. All of these are necessary components of preparing to collect and analyze samples to ascertain PCB levels at various points in the Spokane River.
* **Website Management:** Aubri Denevan managed and updated the web page on behalf of the Task Force for the meetings facilitated by the Ruckelshaus Center. This included posting meeting announcements, materials and supporting documents, and meeting summaries. Kara Whitman will take over website management duties in July 2014.
* **Technical Advisor:** The Task Force worked with the Technical Advisor (LimnoTech) to complete Task 9 (Quality Assurance Project Plan/Sampling and Analysis Plan) and worked on Task 10 (Scoping for Future Phases).

**Center Staff will continue to work with Task Force members and Work Groups in support of their project activities:**

* The Task Force and work groups will continue to meet on a monthly basis.
* The Task Force will continue to work with the Technical Consultant on completing their assigned Tasks as well as on Phase Two of the Technical Consultant’s work.
* EPA and the Idaho parties plan to join the Task Force formally after Idaho discharger permits are finalized, projected to occur sometime in late 2014. The Center will facilitate the Task Force’s consideration of, and agreement on, needed changes to the group’s Memorandum of Agreement.
* The Task Force will continue to work on documenting their activities and developing and implementing a communication strategy.

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