

Project Management Process

Project Team Identification

- Once a project lead has been identified, the Project Lead will identify their team members
- Task Force facilitator can be used to assist with team member identification if additional Task Force member volunteers are needed
- There is a contract task in place for LimnoTech to provide general assistance to a Project Team for project scope development

Project Scope

- Once a project team has been formed, Project Lead is responsible for developing a proposed scope of work for the project with the assistance of the Project Team and LimnoTech, as appropriate
- If needed, arrangements for additional/other outside third-party support can be made for project scope development
- Proposed project scope is to include the identification of specific outside resources needed for project execution

Project Scope Approval

- Once the proposed project scope has been developed, the Project Lead will present the proposal to the Task Force for approval

Development of Project Contract Scope of Work

- Once the proposed project scope has been approved by the Task Force, the Project Lead will work with ACE to develop a scope of work that will become a part of the third-party project support contract

Project Execution

- Once the contract between ACE and the outside third-party is in place, the Project Lead will serve as the point of contact for the contract and will manage the timely execution of deliverables by outside third-party
- The Project Lead, as appropriate, will work with ACE in the preparation of any reimbursement requests under the contract with Ecology