

Meeting Minutes
Spokane River Regional Toxics Task Force
Administrative and Contracting Entity (ACE)
February 17, 2017
Water Resource Center – Small Conference Room
9:30 a.m. – 12 noon

Directors in Attendance

Doug Krapas
Elizabeth Schoedel
Bud Leber
Dave Moss
Rick Eichstaedt
Tom Agnew

Directors Absent

None

Guests

None

1. Review Agenda/Additional Items

- a. Bud Leber asked if there were any items that should be added to the agenda and reviewed the items on the agenda
 - Added review of Ruckelshaus contract.

2. Approve Minutes from Previous Meeting (September 2, 2016)

- a. Motion to Approve by Doug; Second by Elizabeth; Passed.

3. Financial Reports

- a. Discussion of 2016 Financial Statement by Bud.
 - \$176,000 in member contributions.
 - Ecology contributed \$326,000 in legislative funds.
 - \$6,000 in other Ecology contribution – including contribution to workshop and other misc. contributions.
 - \$5,000 in other income from workshop.
 - \$50,000 in consultant fees.
 - Technical conference costs \$12,000.
 - Administrative fees of \$3,400 – insurance, filings, stamps, P.O. box.
 - Ending balance of approx. \$316k

4. Treasurer's Report

- a. Dave presented Treasurers report
 - Current balance in bank of \$295,458 which does not include final AXYS bill. Final SVL bill has been received.
 - Another bill of \$6,400 from AXYS is pending; Limnotech bill is still pending (\$7-8,000 left in base contract, about \$1,000 in comp. plan contract, sampling support contract has \$5,000 left).
 - Gravity contract is done.
 - Waiting for Ruckelshaus billing.
 - Need to prepare discussion for SRRTTF meeting of what is left and what it is allocated to.

- At the end of December 2016, total funds were approx. \$316k; currently \$300k with about \$100k in existing contracts (\$40k for Ruckelshaus, \$15k for Limnotech, \$7k for AXYS, \$2k for Gravity, and \$3k for administrative costs).
- Group discussed presenting a summary of current balance and allocated costs to the SRRTTF meeting.
- Bud will put together an outline of a report for SRRTTF meeting.

b. Other Issues

- Tom asked if we missing opportunity to sample given current high flows. Elizabeth responded that Ecology is sampling storm water.
- Dave indicated that he will pay insurance and PO box.

5. ACE Filings Status

- An exemption to state taxes has been filed by Bud and Dave provided accountant (Frucci) with documentation required for federal tax filing. State Taxes – Bud filed state online exemption

6. Funding

- Doug updated in legislative funding for SRRTTF. No request was in the Governor's budget. Senators Billig and Ormsby are supportive of \$800k request for MTCA funding.
- Group generally discussed concern of end of the pipe limits and future of SRRTTF.

7. Data Management

a. Pilot program

- Bud discussed selection of CDM Smith for pilot program.
- Bud put together draft contract.
- CDM wants to use its own contract. ACE discussed that we want to use our contract and allow them to propose edits and amendments.
- Bud discussed identifying Mike Hermanson as the owners' representative to represent SRRTTF in implementation of the contract for data management questions. Mike would be conduit back to Data Management Group to SRRTTF to address questions that arise.
- Dave will talk to Mike to ensure he's okay with this and let Bud know.

8. Ruckelshaus

- All invoices have been submitted by Ruckelshaus. Confusion that was raised by Ruckelshaus billing discussed at the last meeting has been resolved. Invoicing is now occurring regularly.

Motion to Adjourn: Move – Doug. Second – Dave. Approved.