

# Spokane River Regional Toxics Task Force Tech Track Work Group Meeting

Department of Ecology, 2<sup>nd</sup> Floor Conference Room  
4601 N. Monroe Street, Spokane

September 25, 2019

10:00 AM to 3:00 PM (with working lunch provided)

## Expected Meeting Outcomes

- Review and discuss findings from May 2019 Data Synthesis Workshop (DSW) and how to apply findings to future work planning
- Discuss potential work tasks that address outcomes from DSW and organize them into categories for further discussion and task development
- Discuss the approach to the tasks identified in each category. Define the task, value provided to TF, and TF ability to implement. If necessary, consider prioritizing tasks
- Document meeting outcomes and develop materials for sharing recommendations and if appropriate priorities with Task Force
- Confirm next steps and assignments

### 1. Welcome and Introductions (10 AM)

### 2. May 2019 Data Synthesis Workshop Findings Summary and Task ID (10:15 – 11:30)

- A. General Findings
- B. Categories of Work Tasks
  - Long-term effectiveness monitoring
  - Short term area focused investigations/data collection
  - Education and Outreach
  - Administrative Technical Support and Facilitation Support
- C. Identify specific Tasks/Projects by category
- D. What's Missing?

### 3. Scope Development (11:30 – Noon)

- A. Clarity on projects/tasks. For each task:
  - i. Develop scope: what does this project look like, how does it happen, and what value does the task provide to the TF effort? [Focus: what and how, not when, how much, or what goes into the contract]
  - ii. Is the task implementable, Is the SRRTTF capable of implementing
  - iii. Is the activity within the purview of the Task Force?

*(Lunch break – lunch provided – please let Lara know if you have any special dietary needs)*

### 4. Scope Development (continued) (12:30 – 2:00 PM)

- A. Continue above
- B. Consider prioritizing tasks, or discuss when that will occur

5. **Discuss and develop materials for providing meeting results to the Task Force (2:00 – 2:30 PM)**
6. **Confirm Next Steps and Assignments (2:30 PM- 3:00 PM)**