White Bluffs Consulting – Task Force-highlighted Resume Blurbs and Project Description

Spokane River Regional Toxics Task Force Facilitation and Project Management Services Spokane River Basin | Idaho and Washington

As project manager and facilitator, Ben supports the Task Force with meeting facilitation, including preparing meeting agendas, coordinating with presenters on meeting topics, developing annual work plans and providing other support. The Task Force includes municipal and industrial dischargers, conservation and environmental interests, and state and federal regulatory agencies who work collaboratively to characterize the sources of toxics in the Spokane River and identify and implement appropriate actions needed to make measurable progress towards meeting applicable water quality standards. He works closely with the project coordinator and leads of smaller workgroups on website updates, email blasts to Task Force members and interested parties, and tracking technical work and completion of deliverables. He has been providing these services since July 2018.

Spokane River Regional Toxics Task Force

Spokane, Washington

As project coordinator, Lara leads all email communications with the 20 plus members of the Task Force and maintains and updates the Task Force website, which also serves as the public record for the water quality standards compliance effort. The Task Force includes municipal and industrial dischargers, conservation and environmental interests, and state and federal regulatory agencies who work collaboratively to characterize the sources of toxics in the Spokane River and identify and implement appropriate actions needed to make measurable progress towards meeting applicable water quality standards. She takes notes at Task Force meetings, organizes the notes and emails them along with other documents to the Task Force, and posts them on the website. She also tracks and follows up on action items. She helps schedule multiple monthly Work Group meetings, sends out all meeting notices and updates the website with meeting materials. She has been providing these services since July 2018.

Spokane River Regional Toxics Task Force Facilitation, Coordination and Project Management Services

Highlights: Multi-stakeholder Facilitation | Administrative and Project Tracking Support to Work Groups | Website Maintenance and Updates | State Agency Coordination and Approvals

White Bluffs Consulting supports the Task Force with meeting facilitation, tracking technical work, communicating with the Task Force members and interested parties through email blasts and website updates, and providing other support. The Task Force includes municipal and industrial dischargers, conservation and environmental interests, and state and federal regulatory agencies who work together collaboratively to characterize the sources of toxics in the Spokane River and identify and implement appropriate actions needed to make measurable progress towards meeting water quality standards.

White Bluffs staff support the Task Force with meeting facilitation, including preparing meeting agendas, coordinating with presenters on meeting topics, and posting meeting materials to the Task Force website. We also take meeting notes at meetings, send out email notifications and maintain the website. Additionally, White Bluffs team members track technical work activities and schedules, and follow up on action items, in coordination with the Task Force Administrate and Contracting Entity.



SRRTTF Website

Maintained by White Bluffs Consulting with meeting materials, information feed, technical documents and other effective content for sharing information, and obtaining and public input.

Client Reference

Rob Lindsey, President SRRTTF Administrate and Contracting Entity <u>RLindsay@spokanecounty.org</u>

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