

Meeting Minutes
Spokane River Regional Toxics Task Force (SRRTTF)
Administrative and Contracting Entity (ACE)
December 11, 2020
Inland Empire Paper – Conference Room
11:00 a.m. - 12:00 p.m.

Directors in Attendance

Rob Lindsay – President
Doug Krapas – Vice-President
Jeff Donovan – Treasurer
Amanda Parrish – Secretary
Tom Agnew
Brent Downey
Mike Anderson – incoming board member

Directors Absent

None

1. Review Agenda/Additional Items

Rob Lindsay called the meeting to order at 11:02 am, reviewed the agenda, and no other items were added to the agenda.

2. Approve Minutes from Previous Meeting

The November 5, 2019 meeting minutes were previously distributed (via email) and reviewed, section 3 (Board Member Transitions) to be edited to include item “e” which confirms Tom Agnew and Doug Krapas continue board member duties. Motion to approve with edit: Doug; 2nd: Amanda; Approved.

3. Review/Renew Board Memberships

- a. Board member term limits are 3 years.
- b. Rob Lindsay, Doug Krapas, Jeff Donovan, Tom Agnew, and Brent Downey have terms beginning November 2019. Amanda Parrish’s term began October 2018.
- c. Tom Agnew reviewed bylaws and does not find that bylaws need to be amended to add seat for Mike Anderson, representative from the City of Coeur d’Alene. Motion to approve Mike Anderson as board member: Tom; 2nd: Doug; Approved.

4. Review Status of Ecology Contract

- a. Contract needs to be amended to include fish sampling subcontract. Rob Lindsay and Jeff Donovan will work together to update the contract.
- b. Jeff Donovan presented a financial report, showing approximately \$60,000 - \$70,000 of the remaining \$274,420 funds are not committed. Funds need to be committed by June 30 2021
- c. ACE will encourage the Task Force to approve additional projects at the January meeting to ensure funds are fully committed.

5. Review Bylaws

- a. ACE will wait until MOA is finalized to review bylaws.
- b. Review will include accommodations for virtual meetings as needed.

Motion to Adjourn (at 12:28 p.m.): Move: Jeff; Second: Doug; Approved.

DRAFT