Task Force Recommendation

The Tech Track work group is recommending holding a Mini Data Synthesis Workshop in 2022. Below are the budget and scope for Dave Dilks and Lisa Dally Wilson to support the planning, participation and documentation of the workshop.

LimnoTech Scope and Budget for 2022 SRRTTF Mini-Data Workshop

Task	Scope	Budget
1. Content planning	LimnoTech will work with Lisa Dally Wilson and select members of the TTWG to define: • Key management questions of concern • The ways in which the workshop can address those questions • The specific session topics to be covered during the workshop and time allotted to each session The deliverable for this task will be a final workshop agenda.	$1500
2. Technical assessment	LimnoTech will review all relevant and readily available technical information necessary to address the management questions defined above. Results of this assessment will be tabulated for each management question in terms of: • What do the available data tell us? • What are the key unknowns? • What type of additional data collection and/or studies could be conducted to address the key unknowns?	$8000
3. Preparation of presentations	LimnoTech will convert the results of the previous task into PowerPoint presentation to be used at the workshop.	$3000
4. Workshop attendance	David Dilks will attend the workshop and lead the presentation on all relevant agenda items.	$1500 (virtual) $3000 (in person)
5. Post-workshop assessment	LimnoTech will work with the TTWG to: • compile the feedback from the workshop, • obtain consensus on which data gaps are most important to address, • identify and initially scope specific projects to be recommended for Task Force consideration.	$2500
Total Cost		**$16,500 (virtual)** **$18,000 (in person)**

Dally Environmental Scope and Budget for 2022 TTWG Data Workshop

Task	Scope	Budget
1. Scheduling, Logistics, Invites	• Polling, Scheduling, Venue Coordination[1] • Virtual vs. in-person options, COVID safety criteria • Identify and invite attendees with content-specific background to inform process • Pre-workshop communication and coordination with attendees • Pre-workshop scheduling and coordination of meetings in Task #2	$1600
2. Workshop Design and Content Planning	• Design workshop in coordination with LimnoTech and select members of the TTWG to define: o Key management questions of concern o The ways in which the workshop can address those questions o The specific session topics to be covered during the workshop and time allotted to each session The deliverable for this task will be a final workshop agenda. [2]	$1600
3. Review Presentation Material	• Review LimnoTech powerpoint presentations in the context of management questions and workshop agenda and expected outcomes	$800
4. Workshop attendance and facilitation	• Attend and facilitate the workshop, including discussion of next steps. Attempt to garner consensus on which data gaps are most important to address (assume follow-up at subsequent TTWG and SRRTTF meetings)[3]	$1600 (virtual) $2600 (in person)
5. Post-workshop followup	• Assemble and review final workshop summary including compilation of feedback from the workshop, • Structure follow-up TTWG meeting to finalize projects for recommendation for TF approval	$2000
Total Cost		**$7,600 (virtual)** **$8,600 (in person)**

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[1] Assume technical assistance for virtual components is available
[2] Assume a maximum of three virtual meetings to identify and agree upon session topics
[3] Assume full workshop is no longer than 10 hours over 2 days