

## SRRTTF Websites Recommendation

### Background

The Spokane River Regional Toxics Task Force (Task Force) has established several websites as part of its work over the past several years, including:

- Srrttf.org – Main Task Force website with meeting agendas and other materials, documents and reports. This website is more internal facing for Task Force members and others more directly involved in finding and reducing PCBs in the Spokane River. It provides the administrative record for Task Force activities since its inception.
- Spokaneriverpcbfree.org – an external facing website to help educate the public on PCBs in the Spokane River, how they can get into water, and what can be done to reduce them.
- Ipcbfree.org – A website set up and maintained by The Lands Council to provide information on iPCBs and how to support stricter limits through TSCA

Additionally, one other domain is registered - myspokaneriver.org. This domain, along with the srrttf.org and spokaneriverpcbfree.org are registered and hosted through Bluehost. The iPCBfree.org website is registered and hosted through a 3<sup>rd</sup> party vendor secured by The Lands Council.

Domain Registration through Bluehost is: \$20.69/year per domain (\$62.07/year total), plus hosting at \$179.88/year. This totals \$241.95/year. Renewals are due in August 2023, and up to three years hosting can be paid at one time. Domain's can continue for up to eight additional years. The cost for one year for The Lands Council-established website is \$294.68.

Anne Francis Web Design provides maintenance services for the srrttf.org and spokaneriverpcbfree.org websites, for an annual cost of approximately \$260 per year.

The total cost for these websites to be maintained annually is \$796.63.

The srrttf.org website is maintained through WordPress. Constant Contact is used to send emails to the Task Force distribution list. Constant Contact information can be downloaded and stored for future use or Ecology could maintain this service.

The future of these websites and the information contained on them is uncertain, with Ecology committed to setting up a new toxics advisory group, the Task Force Administrative Contracting Entity (ACE) going away later this year, and the Task Force future unknown.

### Recommendation

To give the governments and stakeholders in the Spokane River basin additional time to determine what to do with the existing websites, and the information contained on them, the facilitation team recommends these websites and maintenance services continue for two additional years. The approximate cost for this would be up to \$1,800 total for the two years, accounting for an approximate 10 percent contingency. We recommend the Task Force approve domain registrations, hosting and website maintenance be paid for by ACE for two additional years, and prior to June 30, 2023. We further recommend that Ecology staff be added to the Bluehost account so that they can have access to the account information, and perhaps some local government staff should also remain on this account for redundancy purposes. These account changes would also occur by June 30, 2023.