

SRRTTF Transition Items

(Version 3, June 28, 2023)

TECHNICAL WORK

- **Reports to be finalized or accepted as work products by June 30, 2023**
 - Fish tissue (*approved*), synoptic water column sampling and sediment (SPMD) reports (from 2022 data collection) (*expected to be accepted as preliminary draft work products at June 28 TF meeting*)
 - Report/memo on Next Level Historical Review findings (*approved*)
 - Report/memo on Groundwater and Surface Water PCB fingerprinting at GE site (*expected to be accepted as preliminary draft work products at June 28 TF meeting*)
- **Data Collection - Proposed**
 - 3rd Round (High Flow)- SPMD water column sampling for 2022-2023 Trend Assessment (Requires funding through fall 2023)
 - Continue long-term monitoring strategy for fish tissue, sediment and water column (every 2 years, next in 2024)
 - Other?

WEBSITES AND OUTREACH

- **Websites and database to be maintained after July 1, 2023 (pay domain for 2 years)**
 - National iPCB outreach website – (*complete before June 30*)
 - Spokaneriverpcbfree.org website (*complete before June 30*)
 - SRRTTF website (*complete before June 30*)
 - iPCB ChemFORWARD websites – *no additional action needed at this time*
 - General iPCB
 - Research tool
 - PCB database that Spokane County currently house and maintains (*County will continue to house this information until it is transitioned to Ecology or its advisory group*)
 - Reports on the Task Force website that need to be archived (*future action*)
- **Outreach**
 - Continue with annual media campaigns/Spokane River Forum work (*to be considered as part of Ecology advisory group process*)

ADMINISTRATION

- **ACE administration close out items (before and after July 1, 2023)**
 - Constant Contact: \$21.80/month

- BlueHost (web hosting + domain names, srرتtf.org, spokaneriverpcbfree.org, myspokaneriver.org): \$242/year, renews in August (*recommended to be renewed for websites for two years by June 30, 2023*)
- Anne Francis Web Design (keeps TF Wordpress up-to-date): ~\$30 every couple months (depending on issues that pop up) (*recommend continue for up to two years beyond June 30, 2023*)
- PO Box fee: \$212/year, renews in February (*will lapse in January 2024*)
- Fruci and Associates (Tax prep, assume we would still need help filing in 2024): \$1,400/year (*through final tax filing 2024*)
- B&O/Gen liability Insurance (may not need to renew, depending on how long it takes to officially sunset ACE): \$1001 + \$528 (renews in Nov/Feb) (*goes through November 2023 and February 2024, respectively and then to end*)
- Other misc. Bus license/Sec. of State/Registered Agent fees (not sure how many of these would need to get paid/renewed, but they're generally due towards the end of the year): ~\$200/year (*not planning to renew*)
- Might need some accounting/legal help with how to properly disburse any remaining reserve funds (~\$200k, assuming the rest of the work gets covered with State contract). (*work to extend through end of 2023 or early 2024*)

ECOLOGY TRANSITION STEPS

- Identify legal process for sunseting the SRRTTF (*each organization conducting own review*)
 - Agree on date for sunset of SRRTTF (*after Ecology has set up new advisory group process*).
 - End date for Ecology contract 6/30/2023
 - End date for SRRTTF activities and ACE closure (*September 2023 SRRTTF or new advisory group meeting is scheduled; ACE to continue through final tax filing*)
 - Agree on sunset process (*in process*)
 - SRRTTF
 - ACE
 - Complete necessary documentation (*to be done in future by each participant*)
- Ecology develop Advisory Committee plan (*in process*)
 - Coordinate Advisory Committee start date with end date of SRRTTF/ACE