SRRTTF Administrative Work Group

DRAFT AGENDA

October 10, 2012 | 10:00am – 12:00pm

Department of Ecology
4601 North Monroe Street | Spokane, WA 99205-1295

- Filing of Articles of Incorporation
  - Confirm Business Entity board member names
  - Registering the Business Entity
  - Transition of Administrative Work Group
    - Funding Work Group?

- Development of a Tag line for the Letter head
  - Sandy will have examples of letter head

- Initiate a Communications Strategy Plan
  - Develop content of Fact Sheet (Tom Agnew and Rick Eichstaedt) (materials were to be given to them by the 5th of October)

- ECOS letter: comments. Up for approval October 24th

- Letter to Governor (FYI)

- Agenda items for October 24th Task Force Agenda
  - Next Full Task Force Meeting October 24, 2012